

**RD BRIEFING, EVENT OR MEETING PROPOSAL**

**Date:** 7/5/17

**To:** Stacey Garcia, Executive Assistant, RD

**From:** Shawn Sartorius, Branch Chief Classification, x6419

**Meeting Request:** Briefing for Texas hornshell draft Final Listing Rule

**Event Date or Meeting Date:** July 12 or 13, 2017

**Location:** RD Office

**Remarks** Is the RD expected to give prepared remarks: No  
Topic of remarks:  
Length of remarks:  
Who is the audience: ES RO and FO staff

**Meeting Attendees:** (Calendar invite will be sent to those listed below)

Ted Koch, Susan Jacobsen, Shawn Sartorius, Susan Oetker, Susan Millsap, Chuck Ardizzone, Adam Zerrenner, Lesli Gray, Andy Devolder, Debra Hill

**Please provide a call in number to be added to the calendar invite (if needed):**

Phone number: b5 [REDACTED]

Passcode: b5 [REDACTED]

\_\_\_\_\_  
Approved ARD/Chief

Date \_\_\_\_\_